

Mission Statement

Enriching lives through better health

True North Statement

To be the healthcare partner of choice for our community.

Values

Compassion – Showing empathy and respect

Integrity – Demonstrating moral and ethical principles

Quality – Achieving the best possible outcome

Safety – Committing to Safe Practices

Teamwork – Caring for the success of the team

This institution is an equal opportunity provider

**HARNEY COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Wednesday August 6, 2025 @ 5:30 pm**

JOIN VIA ZOOM: E-Mail invitation, with instructions & links

HCHD Board Members Present: Sharon Davis, Jolene Cawlfeld, Shana Withee, Debbie Bentz, Julie Riel,

Board Members Absent: Kathy Cook

HCHD Staff Present: Bob Gomes, Catherine White, Erik Olson, Karen Reed, Jen Hoke, Elaine Wulff, Brett Bossuot, Kathy Huffman

HCHD Staff Present via Zoom: Shirley Gillespie, Dr. Linda Selby

Visitors Present: Amy Paul, Danielle Dawson, Reporter

Sharon Davis, called the meeting to order at 5:30 pm.

Oath of Office

Shana Withee, Position #1 was sworn in as members of the Harney County Health District Board of Trustees by Sharon Davis.

Agenda Additions / Changes:

Adjourn to Executive Session: Per: ORS 192.660(2)(c), ORS Id and ORS 441.055, Public hospital Medical Staff, (credentialing) including but not limited to ORS 41.675, ORS 192.501, good faith effort to promote quality of care & patient safety & is protected from discovery & use in legal proceedings, at 5:38 pm.:

(Complete, credentialing folders available during meeting for Board to review)

Reconvene from Executive Session at 5:56 pm:

ACTION ITEM: Approval of Board Meeting Minutes of July 2, 2025:

- Add to the minutes, Bob's ratings were very positive and that the Board appreciates everything that he has done in his first year here.

Kara Bowen moved to approve the Board Meeting Minutes of July 2, 2025 with additions noted.

Jolene Cawlfeld seconded and motion passed six to zero.

ACTION ITEM: Re-Appointments:

Shana Withee moved to approve the re-appointments, as recommended by Medical Staff of Laurie Martin, MD, Radiology and Matthew Rode, MD, Emergency Medicine. Kara Bowen seconded and motion passed six to zero.

ACTION ITEM: Initial Appointments:

Jolene Cawlfild moved to approve the initial appointments, as recommended by Medical Staff of Frederick Foss, MD, General Surgery and Maya Borso, MD, Radiology. Kara Bowen seconded and motion passed six to zero.

Public Comment for Agenda Items:

- No comments.

Safety & Quality Committee Report:

- (Confidential information packet – NOT for General Public Viewing)

ACTION ITEM: Safety Management Plan Policy:

- Page 3, Under D Compliance, reviews reports, after the word compliance, add officer.

Shana Withee moved to approve the Safety Management Plan Policy as printed with the addition of officer on compliance. Kara Bowen seconded and motion passed six to zero.

Presentation / Board Development / Education:

- CMS Conditions of Participation – Bob Gomes and Karen Bowen

Review/Discussion:

Administrative Report:

- Board Self-Assessment due back to Kathy Huffman by August 31, 2025.
- Oregon Rural Health Conference is Oct. 1-3, 2025 at the Riverhouse in Bend. Bob was able to get 2 scholarships.
- Reminder: Strategic Planning Session is Oct. 29, 2025.
- February 2026 – National Rural Health Conference will be in San Antonio, TX again.
- Erik Olson gave a presentation on the Lab and provided a written report to be filed with these minutes.
- Bob Gomes gave a presentation on the updated planning goals and progress and provided an updated sheet that will be filed with the minutes.

Governance Committee Report:

- No additions to written report.

ACTION ITEM: Policy 100.045, "Duties of the Secretary":

Jolene Cawlfild moved to approve Policy 100.045, "Duties of the Secretary". Kara Bowen seconded and motion passed six to zero.

ACTION ITEM: Policy 100.050, "Duties of the Clerk":

Kara Bowen moved to approve Policy 100.050, "Duties of the Clerk", with one minor update as shown. Jolene Cawlfild seconded and motion passed six to zero.

ACTION ITEM: Policy 100.075, "Conduct of Board Meetings":

Kara Bowen moved to approve Policy 100.075, "Conduct of Board Meetings", with one minor update as shown. Julie Riel seconded and motion passed six to zero.

ACTION ITEM: Policy 100.100, "Evaluating Board Members & Board Self-Evaluation":

Jolene Cawlfild moved to approve Policy 100.100, "Evaluating Board Members & Board Self-Evaluation" with minor changes as shown. Julie Riel seconded and motion passed six to zero.

ACTION ITEM: Policy 100.115, "Special Committees":

Kara Bowen moved to approve Policy 100.115, "Special Committees". Jolene Cawlfild seconded and motion passed six to zero.

ACTION ITEM: HDH Foundation Bylaws:

Jolene Cawlfeld moved to approve the HDH Foundation Bylaws. Debbie Bentz seconded and motion passed six to zero.

ACTION ITEM: HDH Foundation Articles of Incorporation:

Debbie Bentz moved to approve the HDH Foundation Articles of Incorporation. Shana Withee seconded and motion passed six to zero.

Finance Committee Report:

- Catherine White provided a handout on the Employee Core Bridge Retirement Plan, issues that have been discovered and the solutions to correct those issues.

ACTION ITEM: Policy 960-FM-120, "Financial Assistance Policy":

Kara Bowen moved to approve Policy 960-FM-120. "Financial Assistance Policy". Jolene Cawlfeld seconded and motion passed six to zero.

Old Business:

- None

New Business:

- SDAO Board Training August 26, 2025 in Redmond.

Public Comment for non-Agenda items:

- No comments

The Board adjourned at 7:31 pm.

Respectfully Submitted,

Jolene Cawlfeld, Board Secretary

Next Board Meeting: Wednesday Sept. 3, 2025 @ 5:30 pm