

**Mission Statement**

Enriching lives through better health

**True North Statement**

To be the healthcare partner of choice for our community.

**Values**

Compassion – Showing empathy and respect

Integrity – Demonstrating moral and ethical principles

Quality – Achieving the best possible outcome

Safety – Committing to Safe Practices

Teamwork – Caring for the success of the team

*This institution is an equal opportunity provider*

**HARNEY COUNTY HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
Wednesday September 4, 2024**

**JOIN VIA ZOOM:** E-Mail invitation, with instructions & links

**HCHD Board Members Present:** Sharon Davis, Jolene Cawlfild, Debbie Bentz, Shana Withee

**HCHD Board Members Present via Zoom:** Kathy Cook, Kara Bowen

**HCHD Staff Present:** Bob Gomes, Catherine White, Erik Olson, Jen Hoke, Bret Bossuot, Dr. Linda Selby, Elaine Wulff, Dr. Joel Moore, Dr. Lincoln Mosier, Kathy Huffman

**Visitors Present:** Amy Paul, Julie Riel

In absence of Brad Erbe, Sharon Davis, called the meeting to order at 5:30 pm.

**ACTION ITEM:** Approval of Board Meeting Minutes of Aug. 7, 2024:

*Jolene Cawlfild moved to approve the Board Meeting Minutes of Aug. 7, 2024. Debbie Bentz seconded and motion passed five to zero. Shana Withee joined meeting after the vote.*

**ACTION ITEM:** Accept resignation from Brad Erbe:

*Debbie Bentz moved to accept the resignation of Brad Erbe, position #5. Jolene Cawlfild seconded and motion passed five to zero. Shana Withee joined meeting after the vote.*

**Public Comment for Agenda Items:**

- No public comment on agenda items.

**Agenda Additions / Changes:**

- Agenda Changes:
  - Move executive session, from last to next.
  - Add to Executive Session, ORS 192.660(2)(c), ORS Id and ORS 441.055, Public hospital Medical Staff, (credentialing).

**Adjourn to Executive Session: Per : ORS 192.660(2)(h), ORS 192.345(1), ORS 192.660(5), ORS 192.355(9)(a), ORS 192.660(6), ORS 192.660(2)(f), Update on Legal matters and ORS 192.660(2)(c), ORS Id and ORS 441.055, Public hospital Medical Staff, (credentialing), at 5:35 pm.**

**Reconvene from Executive Session at 5:55 pm.**

**Presentation/Board Development Article:**

- Bret Bossuot, Facilities Manager, HVAC Update. Hand-out provided.

**Review/Discussion:**

**Medical Staff Report:**

- No additions

**ACTION ITEM: Re-Appointments:**

*Shana Withee moved to approve the re-appointments as recommended by Medical Staff of Jozef Brozyna, DO-CORA Radiology, Gillian Salton, MD-Emergency Medicine and Linda Selby, MD, CMO-Family Medicine/Sports Medicine. Jolene Cawlfeld seconded and motion passed six to zero.*

**ACTION ITEM: Initial Appointments:**

*Jolene Cawlfeld moved to approve the initial appointment as recommended by Medical Staff of Joseph Rutz, MD-OBGYN. Shana Withee seconded and motion passed six to zero.*

**Administrative Report:**

- Additions to the written report:
  - Lloyd Fobi, CIO St. Charles Health System, Epic Roadmap: will be here possibly at the November board meeting.
  - Meeting regarding “Designation of the Harney County Enterprise Zone”, will be held on October 1<sup>st</sup>, 2024, from 11 am to 12 pm in the Harney District Hospital Board Conference Room. Letter submitted and will be filed with these Board minutes.

**Governance Committee Report:**

- Strategic Planning will be held October 30, 2024 at The Ivy Stone.

**ACTION ITEM: Policy 100.026 – Board Review of Staff Termination:**

*Jolene Cawlfeld moved to approve Policy 100.026, “Board Review of Staff Termination”, as presented. Debbie Bentz seconded and motion passed six to zero.*

**ACTION ITEM: Policy 100.065 – Board Member Attendance:**

*Jolene Cawlfeld moved to approve Policy 100.065, “Board Member Attendance”, as presented. Debbie Bentz seconded and motion passed six to zero.*

**ACTION ITEM: Policy 100.070.B – Board Meetings ORS Reference:**

*Jolene Cawlfeld moved to table Policy 100.070.B, “Board Meetings ORS Reference”, to add header and take action at the October board meeting. Shana Withee seconded and motion passed six to zero.*

**ACTION ITEM: Re-Election of Board Officers for FY 24/25.**

*Shana Withee, moved that the nominations cease and that we go with the proposed slate of officers, Sharon Davis, Chair, Kara Bowen, Treasurer and Jolene Cawlfeld, Secretary. Debbie Bentz seconded and motion passed six to zero.*

**Finance Committee Report:**

- No additions to the written report.

**Safety & Quality Committee Report:**

- No additions to the written report.

**Old Business:**

- None

**New Business:**

- Hospital Christmas Party: Tentative Date, Dec. 6<sup>th</sup>
- Christmas Raffle Basket for Hospital Foundation
- Board Strategic Planning, October 30<sup>th</sup>

**Public Comment for non-Agenda items:**

**The Board adjourned at 6:50 p.m.**

Respectfully Submitted,

Jolene Cawlfeld, Board Secretary

**Next Board Meeting: Wednesday Oct. 2, 2024 @ 5:30 pm**

Not Approved