

Mission Statement

Enriching lives through better health

True North Statement

To be the healthcare partner of choice for our community.

Values

Compassion – Showing empathy and respect
Integrity – Demonstrating moral and ethical principles
Quality – Achieving the best possible outcome
Safety – Committing to Safe Practices
Teamwork – Caring for the success of the team

This institution is an equal opportunity provider

**HARNEY COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Wednesday May 7, 2025**

JOIN VIA ZOOM: E-Mail invitation, with instructions & links

HCHD Board Members Present: Kara Bowen, Julie Riel, Shana Withee, Kathy Cook

HCHD Board Members Present via Zoom: Sharon Davis

HCHD Board Members Absent: Jolene Cawlfeld, Debbie Bentz

HCHD Staff Present: Bob Gomes, Catherine White, Karen Reid, Erik Olson, Jen Hoke, Dr. Linda Selby, Elaine Wulff, Bret Bossuot, Kathy Huffman

Visitors Present: Amy Paul

Kara Bowen, called the meeting to order at 5:30 pm.

Agenda Additions / Changes:

- None

Adjourn to Executive Session: Per: ORS 192.660(2)(h), ORS 192.345(1), ORS 192.660(5) ORS 192.355(9)(a), ORS 192.660(6), ORS 192.660(2)(f), Update on Legal Matters, and ORS 192.660(2)(c), ORS Id and ORS 441.055, Public hospital Medical Staff, (credentialing) at 5:40 pm. (Complete, credentialing folders available during meeting for Board to review)

Reconvene from Executive Session at 5:48 pm.

ACTION ITEM: Approval of Board Meeting Minutes of April 2, 2025

Julie Riel moved to approve the Board Meeting Minutes of April 2, 2025. Kathy Cook seconded and motion passed five to zero.

ACTION ITEM: Re-Appointments and Initial Appointments:

Shana Withee moved to approve the re-appointments, as recommended by Medical Staff of William Wheir, MD, Radiology, Brian Stewart, MD, Pathology, Sarah Laiosa, DO, Family Medicine, Heidi Vanyo, MD, Family Medicine, Sarah Jane Lance, PA, Physician's Assistant and Laura Steen, SFA, Surgical First Assist. In the same motion, Shana Withee moved to approve the initial appointments, as recommended by Medical Staff of Scott Metcalf, DO, Radiology, Lauren Stumbras, MD, Radiology, Taylor Brown, MD, Radiology, Juliette Zelada, MD, General Surgery and Robert Mairs, MD, OB/GYN. Kathy Cook seconded and motion passed five to zero.

Public Comment for Agenda Items:

- No comments.

Safety & Quality Committee Report:

- Life Safety Management (PE 2) Plan Executive Summary:

ACTION ITEM: Life Safety Management Plan Policy, Facility Services:

Shana Withee moved to approve the Life Safety Management Plan Policy, Facility Services as presented. Julie Riel seconded and motion passed five to zero.

- Medical Equipment Management Plan Executive Summary:

ACTION ITEM: Medical Equipment Management Plan Policy, Facility Services:

Julie Riel moved to approve the Medical Equipment Management Plan Policy, Facility Services as presented. Shana Withee seconded and motion passed five to zero.

- Utility Management Plan (PE 8) Executive Summary:

ACTION ITEM: Utilities Management Policy, Facility Services:

Julie Riel moved to approve the Utilities Management Plan Policy, Facility Services with changes noted in discussion. Kathy Cook seconded and motion passed five to zero.

Presentation / Board Development / Education:

- 2025/2026 FY Budget Process - Catherine

Review/Discussion:

Administrative Report:

- A surgeon has been hired and will be starting in the fall.

Governance Committee Report:

- No additions to written report.

ACTION ITEM: Board Policy 100.010, "Membership on the Board of Directors".

Shana Withee moved to approve Board Policy 100.010, "Membership on the Board of Directors", with fixed fonts. Julie Riel seconded and motion passed five to zero.

ACTION ITEM: Board Policy 100.035, "Duties of the Chairperson".

Shana Withee moved to approve Board Policy 100.035, "Duties of the Chairperson" as presented. Kathy Cook seconded and motion passed five to zero.

ACTION ITEM: Board Chair Role Description, Addendum to Policy 100.035.

Sharon Davis moved to approve Addendum to Board Policy 100.010, "Board Chair Role Description" as presented. Julie Riel seconded and motion passed five to zero.

ACTION ITEM: Board Policy 100.025, "Board Roles and Responsibilities".

Julie Riel moved to approve Board Policy 100.025, "Board Roles and Responsibilities" including the addendum of Board Director Role Description. Shana Withee seconded and motion passed five to zero.

ACTION ITEM: Board Director Pledge Meeting Code of Conduct.

Kathy Cook moved to approve "Board Director Pledge Meeting Code of Conduct" as stated. Shana Withee seconded and motion passed five to zero.

Finance Committee Report:

- No additions to submitted report.

Old Business:

- None

New Business:

- None

Public Comment for non-Agenda items:

- No comments.

The Board adjourned at 6:56 pm.

Respectfully Submitted,

Kara Bowen, Board Treasurer

Budget Board Review Committee Meeting: Wednesday May 21, 2025 @ 3:00 pm

Next Board Meeting: Wednesday June 4, 2025 @ 5:30 pm