

Mission Statement

Enriching lives through better health

True North Statement

To be the healthcare partner of choice for our community.

Values

Compassion – Showing empathy and respect

Integrity – Demonstrating moral and ethical principles

Quality – Achieving the best possible outcome

Safety – Committing to Safe Practices

Teamwork – Caring for the success of the team

This institution is an equal opportunity provider

**HARNEY COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Wednesday March 5, 2025**

JOIN VIA ZOOM: E-Mail invitation, with instructions & links

HCHD Board Members Present: Sharon Davis, Julie Riel, Debbie Bentz, Shana Withee, Kara Bowen,

HCHD Board Members Present VIA Zoom: Jolene Cawfield

HCHD Board Members Absent: Kathy Cook

HCHD Staff Present: Bob Gomes, Karen Reed, Erik Olson, Jen Hoke, Catherine White, Elaine Wulff, Dr. Lincoln Mosier, Kathy Huffman

HCHD Staff Present VIA Zoom: Yolanda Ryckman

Visitors Present: None

Sharon Davis, called the meeting to order at 5:32 pm.

Agenda Additions / Changes:

- No changes or additions to the agenda.

Adjourn to Executive Session: Per: ORS 192.660(2)(c), ORS Id and ORS 441.055, Public hospital Medical Staff, (credentialing) at 5:33 pm. (Complete, credentialing folders available during meeting for Board to review)

Reconvene from Executive Session at 5:36 pm.

ACTION ITEM: Approval of Board Meeting Minutes of February 5, 2025

Debbie Bentz moved to approve the Board Meeting Minutes of February 5, 2025. Jolene Cawfield seconded and motion passed six to zero.

ACTION ITEM: Re-Appointments:

Kara Bowen moved to approve the re-appointments, as recommended by Medical Staff of Kenneth Dirk, MD, Emergency Medicine and Rodney Carpenter, CRNA. Shawna Withee seconded and motion passed six to zero.

Public Comment for Agenda Items:

- None

Safety & Quality Committee Report:

- Yolanda Ryckman, RN, Infection Control, went over the Annual Infection Risk Assessment, FY 2025, and the Infection Prevention & Control Program-Annual Plan.

ACTION ITEM: Infection Prevention & Control Program – Annual Plan:

Jolene Cawlfild moved to approve the Infection Prevention & Control Program-Annual Plan. Debbie Bentz seconded and motion passed six to zero.

ACTION ITEM: Clinical Contract Review:

Kara Bowen moved to approve the Clinical Contract Review. Julie Riel seconded and motion passed six to zero.

Presentation / Board Development / Education:

- Catherine White, CFO, presented an Overview & Sources of Financing, with a hand-out titled, "Where Our Funds Come From".

Review/Discussion:

Administrative Report:

Governance Committee Report:

- Board Bylaws Review

ACTION ITEM: Governance Practices Assessment:

Jolene Cawlfild moved to approve the Governance Practices Assessment. Debbie Bentz seconded and motion passed six to zero.

Finance Committee Report:

- No additions to the written report.

ACTION ITEM: Approve Budget Calendar for FY 25/26:

Shawna Withee moved to approve the Budget Calendar for FY 25/26. Kara Bowen seconded and motion passed six to zero.

ACTION ITEM: Appoint Budget Officer for FY 25/26:

Kara Bowen moved to appoint Catherine White as Budget Officer for FY 25/26. Julie Riel seconded and motion passed six to zero.

ACTION ITEM: Appoint Budget Committee for FY 25/26:

Table until next month to get a seventh community member.

Old Business:

- None

New Business:

- None

Public Comment for non-Agenda items:

- None

The Board adjourned at 7:07 pm.

Respectfully Submitted,

Jolene Cawlfild, Board Secretary

Next Board Meeting: Wednesday April 2, 2025 @ 5:30 pm

Budget Board Review Committee Meeting: Wednesday May 21, 2025 @ 3 pm