

**Mission Statement**

Enriching lives through better health

**True North Statement**

To be the healthcare partner of choice for our community.

**Values**

Compassion – Showing empathy and respect

Integrity – Demonstrating moral and ethical principles

Quality – Achieving the best possible outcome

Safety – Committing to Safe Practices

Teamwork – Caring for the success of the team

*This institution is an equal opportunity provider*

**HARNEY COUNTY HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
Wednesday January 8<sup>th</sup>, 2025**

**JOIN VIA ZOOM:** E-Mail invitation, with instructions & links

**Special start: 5:00 PM**

**HCHD Board Members Present:** Sharon Davis, Shana Withee, Julie Riel, Kara Bowen

**HCHD Board Members Present via Zoom:** Jolene Cawfield, Kathy Cook

**HCHD Board Members Absent:** Debbie Bentz

**HCHD Staff Present:** Bob Gomes, Catherine White, Elaine Wulff, Dr. Linda Selby, Jen Hoke, Erik Olson, Dr. Lincoln Mosier, Kathy Huffman

**HCHD Staff Present via Zoom:** Shirley Gillespie

**Visitors Present via Zoom:** Nicole Hurd, Eide Bailly

Sharon Davis, called the meeting to order at 5:02 pm.

**Agenda Additions / Changes:**

- Addition: Re-Appointment, Kai Kinder, MD, Radiology, (CORA)

Presentation / Board Development / Education:

- Gallup Survey Results, Jen Hoke, HR Director
- Audit Presentation, Nicole Hurd, Eide Bailly

**Adjourn to Executive Session: Per: ORS 192.660(2)(c), ORS Id and ORS 441.055, Public hospital Medical Staff, (credentialing) at 5:47 pm:** *(Complete, credentialing folders available during meeting for Board to review)*

Reconvene from Executive Session at 5:59 pm.

**ACTION ITEM:** Approval of Board Meeting Minutes of December 4th, 2024.

*Julie Riel moved to approve the Board Meeting Minutes of December 4th, 2024. Kara Bowen seconded and motion passed six to zero.*

**ACTION ITEM:** Re-Appointments:

*Kara Bowen moved to approve the re-appointments, as recommended by Medical Staff of Amber Faast, MD, Radiology (CORA), Benjamin English, MD, Radiology (CORA), Brant Wommack, MD, Radiology (CORA), Stephen Carroll, MD, Radiology (CORA), Thomas Koehler, MD, Radiology (CORA) and Kai Kinder, MD, Radiology (CORA). Shana Withee seconded and motion passed six to zero.*

**ACTION ITEM:** Initial Appointment:

*Kara Bowen moved to approve the initial appointment, as recommended by Medical Staff of Giacomo Mohandas Meeker, General Surgeon. Shana Withee seconded and motion passed six to zero.*

Public Comment for Agenda Items:

- No Public

**Safety & Quality Committee Report:**

- Clinic Report – Board Safety & Quality:
- Graph, HDH Board of Directors:
- Graph, Quality Management System (QMS) Structure:
- 2025 Board of Directors Reporting Calendar:

**ACTION ITEM: Board of Directors, Patient Safety & Quality Committee Charter:**

*Shana Withee moved to approve the Board of Directors, Patient Safety & Quality Committee Charter as corrected. Jolene Cawlfild seconded and motion passed six to zero.*

**ACTION ITEM: Harney County Health District Social Drivers of Health Equity – 2025 Steering Committee Annual Plan/Charter:**

*No action taken at this time, needs to have several revisions completed.*

**Review/Discussion:**

**Administrative Report:**

- No additions to the written report

**Governance Committee Report:**

- No written report and no comments

**ACTION ITEM: 100.005, “Governance by Policies”:**

*Shana Withee moved to approve Policy 100.005, “Governance by Policies” as presented with red lined re-visements. Kara Bowen seconded and motion passed six to zero.*

**ACTION ITEM: 100.080, “Parliamentary Procedure”:**

*Kara Bowen moved to approve Policy 100.080, “Parliamentary Procedure” as presented. Jolene Cawlfild seconded and motion passed six to zero.*

**ACTION ITEM: 100.085, “Conflicts of Interest”:**

*Shana Withee moved to approve Policy 100.085, “Conflicts of Interest” as presented. Kara Bowen seconded and motion passed six to zero.*

**ACTION ITEM: 100.095, “Reimbursements of Board Member Expense”:**

*Kara Bowen moved to approve Policy 100.095, “Reimbursements of Board Member Expense” as presented. Julie Riel seconded and motion passed six to zero.*

**ACTION ITEM: 100.125, “Strategic Planning”:**

*Shana Withee moved to approve Policy 100.125, “Strategic Planning” as presented with red lined re-visements. Jolene Cawlfild seconded and motion passed six to zero.*

**ACTION ITEM: 100.135, “Board Involvement in Management”:**

*Kara Bowen moved to approve Policy 100.135, “Board Involvement in Management” as presented with red lined re-visements and subject change of Management to Governance. Julie Riel seconded and motion passed six to zero.*

**ACTION ITEM: 100.140, "Relationship with the Board & CEO":**

*Shana Withee moved to approve Policy 100.140, "Relationship with The Board & CEO" as presented with red lined re-visements. Kara Bowen seconded and motion passed six to zero.*

**ACTION ITEM: 100.155, "Evaluating the CEO":**

*Kara Bowen moved to approve Policy 100.155, "Evaluating the CEO" as presented. Jolene Cawlfeld seconded and motion passed six to zero.*

Finance Committee Report:

- No additions to written report

**Old Business:**

- None

**New Business:**

- None

**Public Comment for non-Agenda items:**

- No public in attendance

**The Board adjourned at 6:39 pm.**

Respectfully Submitted,

Jolene Cawlfeld, Board Secretary

**Next Board Meeting: Wednesday Feb. 5, 2025 @ 5:30 pm**