

Mission Statement

Enriching lives through better health

True North Statement

To be the healthcare partner of choice for our community.

Values

Compassion – Showing empathy and respect

Integrity – Demonstrating moral and ethical principles

Quality – Achieving the best possible outcome

Safety – Committing to Safe Practices

Teamwork – Caring for the success of the team

This institution is an equal opportunity provider

**HARNEY COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Wednesday February 1, 2023**

JOIN VIA ZOOM: E-Mail invitation, with instructions & links

HCHD Board Members Present: Ann Vloedman, Dr. Dan Brown, Dave Ferre, Brad Erbe, Shana Withee, Sharon Davis, Stuart Boyer

HCHD Staff Present: Dan Grigg, Sammie Masterson, Catherine White, Elaine Wulff, Dr. Heidi Vanyo, Erik Olson, Bobby Long, Kathy Huffman

HCHD Staff Present via Zoom: Shirley Gillespie

Visitors Present: Kara Bowen

Prior to the meeting, Stuart Boyer received the HIPPA training.

Sharon Davis called the meeting to order at 5:32 pm.

ACTION ITEM: Oath of Office, Position #3, to Stuart Boyer.

Sharon Davis read the statement to swear in Stuart Boyer as a newly appointed Board member to position #3. Stuart repeated the statement and agreed to follow the directives that were included.

ACTION ITEM: Approval of Board Meeting Minutes of January 4, 2023:

Action items: Board Minute approval and Physical Therapy Remodel; both should read motion passed six to zero, instead of six to six.

Shana Withee moved to approve the meeting minutes of January 4, 2023, as corrected. Ann Vloedman seconded and motion passed seven to zero.

Public Comment:




No public comment.

Presentation:

Sammie Masterson, presented the DNV survey summary.

Board Development Article:

“Healthcare Forecast 2023: 10 Trends for Board Members and Senior Leadership”, Valentine & Masters, January 2023:

-  Request from Board to have a presentation on Cyber Security.
-  Strategic planning is going to become critical.
-  Designation to become a Birth Friendly Hospital.

Review/Discussion:

Administrative Report:

- ✚ Administration shared a spreadsheet with the Board and had discussions; covering the Strategic Plan, Employee Hiring and Retention, Specialist Recruitment, growing Orthopedics and expanding Physical Therapy.
- ✚ Update on Employee Counsel. What seemed to have a lot of momentum at the beginning with the first meeting that was held, the last two scheduled meetings, no one showed up. A lot of good information and the spirit of the employees for an Employee Counsel was a good way to go, so now we are evaluating on how to push the spirit of what we were trying to do, and hoping to do, by moving it forward in a different way.
- ✚ RFP for Physical Therapy. We worked up an RFP, to present to architect firms to start the process, but then we re-evaluated and considered going to a design build type of process instead. We contacted a design build organization in Portland, and are working with them. They would do some initial planning for the project, such as goals for the project, provide drawings and put together a detailed schedule for construction. This company would fill out the details that go into the RFP and provide a better budget for the cost. With the budget, we could work on fund raising and see what funding we would need to complete the project. Administrations suggestion would be, not to issue an RFP until this firm has completed their research. The cost of this company to do the work is about \$1000.00.
- ✚ The Oregon Hospital Association and us, are watching two legislative bills regarding nurse staffing. HB3096, "Includes nursing technicians as staff that may be considered in establishing hospital staff nursing plans" and HB2697, "Requires hospitals to establish technical staff and service staff staffing committees to develop staffing plans. In addition to nurse staffing committees".
- ✚ Proposed presentation for next month, would be a summary from the RHC Conference by Shana Withee and Brad Erbe.

Medical Staff Report:

Dr. Vanyo recommended the Board approve the re-appointments of those names listed on the agenda, per the Medical Staff. These re-appointments are not for providers coming on site, but whom work closely with our providers and request orders through our facility.

ACTION ITEM: Medical Staff, re-appointments:

Shana Withee moved to approve the re-appointments, with recommendations from the Medical Staff for, Scott Jacobson, MD-Orthopedics, Steven Michel, MD-Radiology, Meredith Baker, MD-Urology and Nora Takla, MD-Urology. Ann Vloedman seconded and motion passed seven to zero.

Governance Committee Report:

Dr. Dan Brown had nothing to add to the written report, other than the committee recommends that the Board approve the Board Policy listed on the agenda.

ACTION ITEM: Board Policy 100.095, "Reimbursement of Board Member Expenses", with revisions from previous meeting:

Dave Ferre moved to approve Board Policy 100.095, "Reimbursement of Board Member Expenses" as written. Dr. Dan Brown seconded and motion passed seven to zero.

Finance Committee Report:

Catherine White had no additions to the written report.

ACTION ITEM: Financial Assistance Policy:

Catherine stated that the Financial Assistance Policy has to have the Federal Poverty levels updated, adjusted gross billings and then approved by the Board each year. After further discussion on wording and requirements, a motion was made to approve.

Stuart Boyer moved to approve the Financial Assistance Policy as presented. Brad Erbe seconded and motion passed seven to zero.

Safety & Quality Committee Report:

Elaine Wulff added that there had been discussion with the DNV, about how much detailed information goes to the Board, how you would like to see it or if you would like to see it. In the Safety and Quality committee we share a more detailed report, and for the regular Board meeting we created a summary of that report.

Dan Grigg added, that we are trying to walk a fine line of giving you information in the regular Board meetings, but not so much, that individuals could be identified.

Old Business:

None.

New Business:

Board Committee Assignments:

- + Shana Withee will move from Safety & Quality Committee to Finance Committee.
- + Stuart Boyer will start on Safety & Quality Committee.

February Date Changes for Governance and Finance Committees.

- + Governance will meet February 13 @ 9 am.
- + Finance will meet February 13 @ 12 pm.

The Board adjourned to Executive Session per ORS 192.660(2)(I) Performance Evaluations of Public Officers & Employees, at 7:05 pm.

The Board reconvened from Executive Session at 8:00 pm.

The Board adjourned at 8:05 pm.

Respectfully Submitted,

Dan Brown, Board Secretary

Next Board Meeting: Wednesday March 1, 2023 @ 5:30 pm